

31st October 2025

Dear parent/guardian/carer,

Davis Creek Primary School is looking forward to another great year of teaching and learning and would like to advise you of Davis Creek Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising, donations or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to

- Offer a wide range of special curriculum experiences for our students across all year levels
- New upgrades around the school including playgrounds and environmental hub
- Refurbishment of school grounds with particular focus on developing outdoor learning environment for whole school

Please find attached Davis Creek primary School's voluntary financial contribution schedule for 2026, which includes an overview of what your contribution will contribute towards.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Principal
Philip Fox

P.P. School Council President
Khaled Elshomouny

Curriculum Contributions - items and activities that students use, or participate in, to access Curriculum	Amount
General classroom (including Specialist subjects) consumables, materials & equipment <ul style="list-style-type: none"> • Classroom project materials including photocopying of worksheets (\$10) • Inquiry Project materials (\$5) • Visual Art – paint, crayons, canvas, glitter, coloured paper (\$5) • Music (\$5) • Mandarin (\$5) • Science materials (STEM) (\$5) • Mathematics – numeracy resources (\$5) • Literacy Resources (\$5) • Sports – equipment (\$5) 	\$50.00
Online Subscriptions <ul style="list-style-type: none"> • iPad Applications • Seesaw F-6 	\$20.00
ICT Devices – provision and upkeep of iPad devices from the shared classroom sets including lease	\$20.00
Whole School Events <ul style="list-style-type: none"> • Book Week • Literacy & Numeracy Week • Significant event celebrations (i.e. NAIDOC) • PYP Inquiry actions and exhibitions • Language and Culture events • Science Week 	\$20.00
Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria membership	\$10.00
Student Wellbeing Programs	\$10.00
All Aboard – assist families with camps, excursions and other activities (recommended \$10.00)	\$10.00
First aid equipment (recommended \$5.00)	\$5.00
School grounds maintenance and improvements (recommended \$10.00)	\$10.00
Tax deductible contributions	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource (recommended \$30.00)	\$30.00
Total Amount	\$

Education Items for students to own

A list of items that the school recommends you purchase from WINC for your own child to individually own and use will be available shortly.

Extra-Curricular Items and Activities – provided on a user-pays basis

Davis Creek Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

Extra-Curricular Items and Activities	Amounts list are approximate
<i>Grade 3/4 Camp – Philip Island – May 2026</i>	<i>\$399.00 approximate</i>
<i>Grade 5/6 Camp – Camp Toolangi – April 2026</i>	<i>\$391.00 approximate</i>
<i>Interschool Sports program</i>	<i>\$20.00 per event, approximate</i>
<i>Incursions/Excursions to be scheduled</i>	<i>From \$9.00 upwards</i>
<i>Year 6 Graduation</i>	<i>Approx \$10.00</i>
Total Extra-curricular Items and Activities	

Financial Support for Families

Davis Creek Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief – clothing and uniform support
- Payment plans for Extra-Curricular Items and Activities
- School Savings Bonus
- All Aboard Fund – funded by family contributions and fundraising activities to assist with funding for camps, excursions and/or other welfare needs

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Mandy Beament, Assistant Business Manager

Ph: (03) 9749 9800

Email: Mandy.Beament@education.vic.gov.au

Totals

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	as advised on Compass

Payment Methods & Options

Parents may wish to use Compass to manage the payment process. Parents simply view the contribution requests, then make their own contribution via Compass. The office also accepts EFT/Credit/Debit card.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis by School Council. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Office Times

The main office will be open on *Tuesday 27th January 2026 from 8.30 to 3.00pm*. Normal office/telephone hours of 8.15am to 3.45pm will be applicable from *Wednesday 28th January*.

Students First Day

All students commence school *Wednesday 28th January 2026*.

Foundation students do **NOT** attend school on the following Fridays.

6th February 2026 – Pupil Free Day – No student attending

13th February 2026

20th February 2026

27th February 2026

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

PARENT PAYMENTS POLICY

REQUESTING PARENT PAYMENTS FOR DIGITAL DEVICES – ONE PAGE OVERVIEW

WAYS PARENTS CAN CONTRIBUTE



Requesting contributions for school-owned devices

- Schools can invite Curriculum Contributions from parents for school-owned devices.
- This includes devices that the school has either purchased or leased and which are shared, loaned on a one-to-one basis, or given to students to keep.
- Schools can also request Curriculum Contributions for other ICT equipment, infrastructure and support.

Inviting parents to supply or purchase devices

- Schools can invite parents to supply or purchase digital devices to use and own.
- This includes devices that parents purchase or loan from a third party, or devices that parents already own.
- Schools can specify an exact device, a range of preferred devices, devices that meet minimum standards or allow any device.
- Schools can specify bundled insurance, apps, software and peripherals for their recommended device.

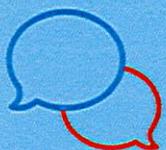
IMPLEMENTING YOUR DEVICE PROGRAM



- Parents are not obliged to provide a device. If a student does not provide their own device, the school must ensure the student has free and equitable access to what is needed to access the school's delivery of the Curriculum.
- Schools are not required to ensure students have free access to devices on a one-to-one basis. However, schools must determine a reasonable level of resourcing to ensure students have access to the relevant items for the duration they are required, including items required for homework.
- Curriculum Contributions are voluntary, and students will not be disadvantaged whether contributions are made or not. For example, if a school is allowing a cohort of students to take home or keep school-owned devices, the same arrangements must apply for the entire cohort, not just for those who have made a contribution.

COMMUNICATING YOUR DEVICE PROGRAM

When communicating to parents about any device program, including school-owned devices and devices brought from home:



- Schools must not state that any payment to the school or a third party is compulsory, required, mandatory or any other equivalent.
- Schools must not indicate that it is compulsory for students to purchase their own digital devices.
- Schools must not invite parents to contribute to or pay for department-funded ICT services or software.
- The school must ensure all students have equitable access to what they need to access the school's delivery of the Curriculum.

For further advice or support in implementing the Parent Payments Policy in your school, please contact the School Operations and Governance Unit (SOGU) at parent.payments@education.vic.gov.au.

PARENT PAYMENTS POLICY

REQUESTING PARENT PAYMENTS FOR CAMPS AND EXCURSIONS – ONE PAGE OVERVIEW

OFFERING CAMPS AND EXCURSIONS ON A USER-PAYS BASIS



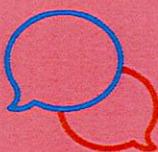
- Schools can invite parents to purchase camps or excursions on a user-pays basis if:
 - it is not required for students to meet Curriculum outcomes in the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major or the Victorian Pathways Certificate, or
 - there is a free alternative activity provided to meet Curriculum outcomes.
- Camps or excursions provided on a user-pays basis can still be linked to curriculum-based learning but must be categorised in Extra-Curricular Items and Activities.
- Schools can ask parents to pay for the costs of a user-pays camp or excursion, including transport, food, entry, accommodation (for students and teachers), and supporting casual relief teachers (during its operation, either on or off the school premises).
- Schools cannot ask parents to pay for the salaries of Department teaching staff attending a camp or excursion provided on a user-pays basis.
- Schools can invoice families for camps and excursions provided on a user-pays basis.
- Schools should help families facing financial hardship to purchase these camps or excursions.

REQUESTING CONTRIBUTIONS FOR OTHER CAMPS AND EXCURSIONS



- Schools may request Curriculum Contributions towards the costs of camps and excursions that are required by all students to meet Curriculum outcomes.
- Each school determines whether a camp or excursion is required by all students to meet Curriculum outcomes based on their local context.
- Schools cannot deny student access to a camp or excursion on the basis of Curriculum Contributions not being made.

COMMUNICATION REQUIREMENTS



Schools must not:

- Indicate that contributions for camps and excursions are compulsory.
- Indicate that a user pays camp or excursion is compulsory for students to attend.

SUGGESTED COMMUNICATION



Inviting parents to pay for activities provided on a user-pays basis

- *We provide an opportunity for all students to attend this camp/excursion. Students will experience [adapt as relevant] the outdoor environment and build resilience, incorporating key learning opportunities related to the [subject] curriculum.*
- *This opportunity costs \$xx.*
- *[If relevant] – We have subsidised this experience so that it is affordable for families, with additional support options available based on need. Please contact [staff member] for more information regarding this support.*

Requesting contributions for activities required to meet Curriculum outcomes

- *This excursion is a required element of the school's Curriculum. All students are expected to attend.*
- *We invite you to support our school by making a Curriculum Contribution, so that we can continue to provide these opportunities for all students.*